

MINUTES
FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 10

April 23, 2020

The Board of Directors (the "Board") of Fort Bend County Levee Improvement District No. 10 (the "District"), met in regular session by teleconference, with access by telephone available to the public, pursuant to Texas Government Code Section 551.125 and Governor Greg Abbott's emergency disaster declaration dated March 13, 2020, on the 23rd day of April, 2020, and the roll was called of the members of the Board being present by telephone:

Don Burns	President
Johnny J. Cantu	Vice President/Assistant Secretary
Rodney Vannerson	Secretary

and all of the above were present, thus constituting a quorum.

Also attending the teleconference were Guillermo Salcedo of the City of Sugar Land ("COSL"); Julie Peak of Masterson Advisors LLC; Kelley Jurecek of Tax Tech, Inc.; Mary Ann Mihills of Municipal Accounts & Consulting, L.P. ("MAC"); Jeff Perry of Levee Management Services ("LMS"); Michael Murr of Park Rangers; James Pottharst and Jacob Clarke of LJA Engineering, Inc. ("LJA"); and Angie Lutz and Anne-Marie Bradford of Allen Boone Humphries Robinson LLP ("ABHR").

Ms. Lutz reviewed certain recommended protocols for conducting the District's meeting via teleconference. She announced that the meeting was being recorded and that consultant reports presented at the meeting were posted online and available to the public in the form of an "agenda packet" prior to the start of the meeting at www.districtdirectory.org/agendapackets/fbclid10.

CONSIDER OPERATIONS AND SERVICE REQUIREMENTS RELATING TO COVID-19 EPIDEMIC

Ms. Lutz presented and reviewed a Resolution Designating Director as Treasurer During COVID-19 Declared Disaster and Authorizing Disbursements reflecting the designation of a certain Board member as the Treasurer to sign approved, authorized checks from the District's tax account in accordance with Section 49.151 of the Texas Water Code. Following review and discussion, Director Burns moved to adopt the Resolution Designating Director as Treasurer During COVID-19 Declared Disaster and Authorizing Disbursements reflecting the designation of Director Vannerson as Treasurer for the purposes stated therein. Director Cantu seconded the motion, and the motion passed unanimously, with all directors voting in favor.

Ms. Lutz then reviewed an Order Adopting Section 49.2731 Electronic Bidding Rules to permit the receipt of bids under Section 49.273 of the Texas Water Code through electronic transmission and an Order Adopting Electronic Signature Rules for

Construction Contracts to set forth rules surrounding the receipt of electronic signatures on construction contracts. Following review and discussion, Director Vannerson moved to adopt the Order Adopting Section 49.2731 Electronic Bidding Rules and the Order Adopting Electronic Signature Rules for Construction Contracts. Director Cantu seconded the motion, which was approved by unanimous vote with all directors voting in favor.

PUBLIC COMMENTS

Director Burns offered any members of the public attending the meeting by telephone the opportunity to make public comment. There being no members of the public requesting to make public comment, Director Burns moved to the next agenda item.

MINUTES

The Board considered approving the minutes of the March 26, 2020, regular meeting, which were provided in advance. Following review and discussion, Director Cantu moved to approve the minutes, as provided. Director Vannerson seconded the motion, which passed unanimously with all directors voting in favor of the motion.

PHASE II MS4 STORM WATER MANAGEMENT PERMIT PLAN MATTERS

There was no discussion on this matter.

LAKE MANAGEMENT SERVICES

The Board reviewed a report provided in advance by Lake Management Services, a copy of which is attached, and noted there are no action items.

CITY OF SUGAR LAND ("COSL") MATTERS

Directors Vannerson and Cantu discussed needed sidewalk and curb repairs in the District and the mowing and maintenance of land adjacent to the Grand Parkway and Mr. Salcedo stated he will coordinate with the COSL Public Works department regarding same.

SERIES 2020 UNLIMITED TAX PARK BONDS

Ms. Peak and Ms. Lutz provided an update regarding the preparation of the Summary of Costs for the park bond application. Ms. Lutz then discussed the status of the land appraisal and discussion ensued regarding reimbursements to developers.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Mihills reviewed the bookkeeper's report, a copy of which is attached, and the checks presented for payment, as listed in the report.

Director Burns discussed the District's current investments and potentially transferring operating funds from the TexPool investment pool to higher yield investments.

Ms. Mihills and Director Vannerson then discussed the annual transfer of funds to the District Emergency Reserve fund from the maintenance tax collections revenue.

After review and discussion, Director Vannerson moved to (i) approve the bookkeeper's report, including payment of the bills listed in the report; (ii) authorize the annual transfer from the maintenance tax collections to the Emergency Reserve fund, as discussed; and (iii) authorize the District's bookkeeper to transfer operating funds from the TexPool money market account to higher yield investments if available, as discussed. Director Cantu seconded the motion, which passed unanimously with all directors voting in favor of the motion.

TAX ASSESSMENT AND COLLECTIONS MATTERS

Ms. Jurecek reviewed the tax assessor/collector's report, a copy of which is attached, and reported that 95.79% of the District's 2019 taxes have been collected to date. Following review and discussion, Director Burns moved to approve the tax assessor/collector's report and payment of the tax bills. Director Cantu seconded the motion. Followed by a roll call vote, the motion passed unanimously with all directors voting in favor of the motion.

ENGINEER'S REPORT

Mr. Pottharst reviewed the engineer's report, a copy of which is attached. He then provided an update regarding the status of the pump station access improvements and backup motorized sluice gates project design. Ms. Lutz stated that Michael Rusk has requested the Board schedule a special meeting to review the landscaping plan for the Project. Following review and discussion, Director Burns moved to approve the engineer's report and hold a special meeting to discuss the landscaping plan on Tuesday, April 28, 2020, at a time to be determined. Director Vannerson seconded the motion, which passed unanimously with all directors voting in favor.

CAPITAL IMPROVEMENT PLAN ("CIP")

There was no discussion on this agenda item.

OPERATION OF DISTRICT FACILITIES

Mr. Perry reviewed the operations report and updated the Board regarding the status of repairs and maintenance performed since the last meeting. A copy of his report is attached.

Mr. Perry provided an update regarding the status of the relocation of certain utility poles along Highway 99 by CenterPoint.

Mr. Perry reported on erosion at the edge of a brick wall near the recreation center. He presented a photograph of the site and stated the hole was filled and the turf reseeded. Mr. Perry further stated he will obtain a quote for any needed repairs to the brick wall from FenceCrete. A copy of the photograph is attached to his report.

Mr. Perry reported that the repair of the pump station tube enclosures has been completed.

Mr. Perry stated FenceCrete is currently preparing a cost estimate for the repair of fallen concrete wall panels in the District.

Mr. Perry discussed renewing the services agreement between the District and LMS and requested an agenda item at the next meeting.

The Board then discussed projects to potentially include in the next park bond issue, including wall repairs and/or replacements, and the status of the irrigation water line currently under repair by Houston Landscapes Unlimited.

After review and discussion, Director Vannerson moved to approve the operations report. Director Burns seconded the motion. Followed by a roll call vote, the motion passed unanimously with all directors voting in favor of the motion.

PARK AND RECREATIONAL FACILITIES

Mr. Murr reviewed a park maintenance report, a copy of which is attached, and updated the Board regarding maintenance of park and recreational facilities in the District. The Board then discussed re-opening District parks and concurred to reconsider once the Fort Bend County Stay-At-Home Order has been lifted.

PERIMETER LEVEE MATTERS

There was no discussion on this matter.

REPORTS FROM DIRECTOR AND/OR DISTRICT CONSULTANTS

There was no discussion on this matter.

There being no other business to come before the Board, the meeting was adjourned.

(SEAL)



/s/ Rodney Vannerson
Secretary, Board of Directors